

Meadow Park Middle School PTO 2020-2021: Meeting Summary

Location: **Teleconference via Zoom due to COVID-19 school closure.**

Date: 6/9/21

Time: 7p-7:50p

Principal's Report – Mr. Freeman

- Currently hiring staff for the dual language program.
- A virtual celebration is planned for the last day of school.
- 8th grade drive-thru event is all planned. Invitations are going out soon! Look out for more info via email.
- The yearbooks look FANTASTIC! There is no deadline for purchase; it would be great to be able to sell 85-100 more books to offset cost 😊.
- There will be some staff changes in the coming school year. These changes will be outlined in a future email likely to be sent on Friday June 18th.
- Forecasting is done for incoming 6th graders.
- More info will go out to incoming 6th graders over the summer

Treasurers' Report

- Budget variance is 0 for the staff appreciation line item. All budgeted funds have been spent.
- Rich proposed a PTO budget for the 2021-2022 school year. **APPROVED.**
- 8th grade party raised about \$2,500. Any unspent funds for this line item will roll over into the next school year.
- Outstanding RFF payments from PTO to staff:
 - Sandy Boe plans to cash reimbursement check from the PTO in the amount of \$225 for the RFF that was approved to purchase gift cards during Spirit week (approved back on 2/2/21).
 - Transaction for the PTO to pay for ice cream served at Band Concert has yet to happen (amount about \$500). Approved on 6/2/21.
- Transfer a portion of checking balance over to the FIB Savings account:
 - Current earnings are about \$8/month on our 25k balance in the FIB savings account.
 - Agreed to move 15K into the FIB savings account.
 - If these FIB savings account funds need to be transferred to the checking account, it would likely take 3-5 business days to process.
- Rich will send the PTO a final "Year to Date Summary Report" at the end of June that will reflect the close out of the 2020-2021 school year.
- The host of our MPPTO website (Weebly) has charged the PTO \$87.90 for a 2-year contract. Those two years is up and the cost has yet to be determined. Erum will contact Rich with final amount so the budget line item of \$100 for "PTO Web Hosting" can be amended as appropriate.
- Currently, only Rich has account access to the FIB savings account. It is good practice to make sure to always grant two PTO members access. Barb will be added.

PTO Chime In

- 8th grade celebration
 - 3 drive/bike-thru stations: chain link fence tie, MPMS sign where teachers will be cheering on, gift bags for each graduating student!
 - All monetary donations were used to purchase gifts. There were no product donations.
 - Worked out to about \$7/student
 - Thanks Rachel for all of your hard work as Volunteer Coordinator!!! You will be missed.
- Open board positions: President, Vice President and Secretary.
- Open chair positions: Art Literacy and Staff Appreciation.
- There is no longer a need for a Box Top chair. Next year let's just roll this responsibility into one of the other positions since there is minimal work now that Box Top has moved to an online platform.
- Thanks to Anjana Nair for volunteering to be next year's volunteer coordinator!
- Recruitment for open positions will continue and will likely extend into the Fall.

- In years past, the Jog-a-thon has been in October. Let's continue with this tradition and refocus the event with community building front and center. Raising PTO funds will be secondary. Tara is onboard to organize this event again. Jared suggested the first week in October 2021 might be a good time for this event to take place.
- Everyone seemed to be open to moving these monthly PTO meetings from online to in-person next school year. The PTO will revisit next year to solidify a plan.

RFF

- The PTO received an RFF from Mr. Schlabach and Mr. Gent on 6/2/21 via email. The request was in the amount of \$200-\$300 (max \$500) to purchase ice cream for 400 people, to be handed out during the first Band and Choir concert in over 1.2 years! The PTO unanimously voted to approve the RFF request. APPROVED

Have a GREAT summer☺