

# Meadow Park Middle School PTO 2020-2021: Meeting Summary

Location: **Teleconference via Zoom due to COVID-19 school closure.**

Date: 5/12/21

Time: 7:10p-7:50p

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## Principal's Report – Ms. Haskins

- The transition to Hybrid has gone smoothly. There are some challenges that come with teaching both students in-person and online simultaneously.
- Approximately  $\frac{1}{4}$  of the school population is in-person on any given day.
- Next year the plan is for full time return to in-person learning. For up to date information please visit the BSD website (<https://www.beaverton.k12.or.us/departments/public-safety/emergency-preparedness/coronavirus/return-to-in-person-instruction>)
- FLEX Online School will likely be the only online option for students during the next school year.
- The 8<sup>th</sup> grade celebration is tentatively scheduled for Wednesday, June 16<sup>th</sup> 4-7pm. Sandy Boe is the administrator overseeing this event.

## Treasurer's Report

- The budget reflected activity through 4/30/21. Recently, during the month of May the PTO received \$243.60 in PayPal donations for the 8<sup>th</sup> grade celebration. This recent donation was not reflected on the budget reviewed during the meeting.
- A total of \$1,512.11 have been "assigned" for disbursement to the various approved Request for Funds (RFF). As of the date of the PTO meeting, approximately \$1,100 of the \$1,512.11 has been disbursed.
- The remaining amount of "Staff Appreciation" line item funds total \$490. It looks like this amount might reflect through May instead of through April? Let's follow-up with this next meeting.
- A total amount of about \$660 was spent on the welcome back breakfast on 4/8/21 (approved RFF). Was this amount reflected in the budget? If so, was the expenditure reflected in the RFF budget line item or someplace else? Let's follow-up with this next meeting.
- The PTO received a request from Mr. Gent who wants to buy choir microphones \$376. There is no formal process for disbursement of these the choir or band funds (both of which are appear as an aside on our monthly PTO Budget Report); no vote or RFF approval needed. The PTO is a mere vessel for these funds and are not decision-makers when it comes to its use. There is plenty of funds in the Choir Fund for this purchase. The PTO will coordinate with Mr. Gent.

## 8<sup>th</sup> grade Celebration

- \$2,000 budgeted for the 8<sup>th</sup> grade party.
- The total projected expenditure will likely be around \$2,000.
- Donations are being solicited from 8<sup>th</sup> grade families to reduce the amount of the PTO contribution (not to exceed \$2,000).
- Nancy Sparks will once again generously lend her time and talent to taking pictures of all 8<sup>th</sup> graders in attendance.
- About a dozen people are helping out with the planning of this celebration.

## Open Board Positions

- A Volunteer coordinator for next school year has been identified.
- We still have many vacant positions for next year's Board. Here are some ideas about how to recruit:
  - Reach out the PTOs at the various elementary school feeder schools.
  - Rachel and Erum will work to craft a brief blurb about the PTO, what positions are vacant and how to participate. Once this has been drafted, it will be sent out to current MP families. Rachel and Erum will also share with Ms. Haskins who will forward out to all incoming 5<sup>th</sup> grade families.

## Request for Funds

- None at this time.

***Next PTO Meeting (LAST of School Year):***

***Wednesday, June 9th<sup>th</sup> at 7pm***