

Meadow Park Middle School PTO: Meeting Summary

Location: Meadow Park Middle School Library

Date: 10/12/16

Time: 3:50pm – 4:45pm

Approximate number in attendance: 10

Meadow Park Middle School Principal: Jared Freeman

Meadow Park Middle School PTO Co-Presidents: Cyndie Pelto and Jennifer Yamashiro

Principal's Report - Jared

- Jog-a-thon running will take place in the parking lot on Thursday (10/13/16) due to predicted soggy weather conditions. Jared will send out a recorded message to the student body encouraging kids to bring with them to school tomorrow a change of clothes and shoes.
- Runners will start in the gym. All students need to exit through recess doors (NOT HALLWAY) as they head toward the parking lot "track" to participate in Jog-a-thon (red cones will mark course). After about 25 minutes on the "track", students will funnel down the main hallway to locker rooms and then back out to expo.
- Student "cheer section" will be out there for about 15 minutes at the beginning of each grade-level run.
- Career fair folks have already been recruited. There will be a total of 4 all-day career presenters who will share with students what they do and their educational background. There will also be an additional 2 presents who will be at MP in the morning only and an additional 3 who are available only in the afternoon.
- Set up music and sound amplification undercover; near school front doors.

Treasurer's Report

- \$ spent on jog-a-thon bibs already taken out of budget.
- **MOTION:** PTO pays for hallway paint in the amount of \$908.72. **APPROVED**
- **MOTION:** Add a \$100 line item to budget for shipping costs of box tops fundraiser. **APPROVED**. The Box Top fundraiser has the potential to bring in over \$1000 to the PTO.
- **MOTION:** For 2017-2018, increase the budget for student planners to \$2500. **APPROVED**. As the student body grows and the cost of planners increase, this budget item needs to be re-visited every year for possible increase.

Jog-a-thon Update

- Good parent volunteer participation.
- All prizes have been obtained.
- PledgeStar has brought in a total of \$3,000. Most of \$ will come in tomorrow and next week.
- Lunch for teachers will happen 11a-1:30p.

- Sometime next week the PTO will send out a SurveyMonkey to staff to evaluate how things went with the Jog-a-thon and solicit ideas for improvement.
- Next year, consider scheduling the Jog-a-thon during the last week of September. The weather might be more cooperative during that time of year. It has been challenging to have the Jog-a-thon on the day before a 3-day weekend (Students have Friday off, Jog-a-thon is on a Thursday this year).

Open Board Positions

- Current co-president Cyndie Pelto will not be involved in the PTO next year. The search is on for someone to step in to shadow this year.
- Next year (2017-2018) will be Jennifer Yamashiro's last year as a MP parent. Jennifer would like to step down next year. Current VP Cassie, will need help next year.
- Cassie and Jennifer will be in charge of Jog-a-thon next year.

Request for Funds (RFF) Meeting (Tues 11/8 at 3:45p)

- The purpose of the RFF process is to give staff an opportunity to request support for the purchase of needed additional educational items for students/classroom.
- The budget set aside for fulfillment of RFF requests is approximately 1/3 of the PTO budget (\$5,000).
- During the RFF Meeting, the PTO executive board and Jared (other parents can also attend the meeting as well as teachers who are submitting an RFF) review requests and make recommendations.
- The RFF meeting is scheduled for the day before the next PTO meeting (Wednesday 11/9/16). During the 11/9 PTO meeting RFF proposals will be formally decided upon.
- Jennifer will send out a link to the PTO website which contains the process and form needed for teachers to submit an RFF. (<http://www.meadowparkpto.com/about.html>)

Other Business

- Is there a way to forge a partnership between local business and the school so that schools can benefit from business supply surplus? Leslie will follow up with her BEC contact.