

Meadow Park Middle School PTO: Meeting Summary

Location: Meadow Park Middle School Library

Date: 6/6/18

Time: 7p-8:15p

Approximate number in attendance: 6

Meadow Park Middle School Principal: Jared

Meadow Park Middle School PTO Co-Presidents: Leslie S. and Jennifer Y. (absent)

Principal's Report - Jared Freeman

- 8th grade recognition 6/19 at 9:45am. Parents are welcome to attend!
- Hiring for one science teacher is in process for next school year
- Added a dual language science teacher for next school year.
- Eagle Days will be condensed into one day where students can come and pick up their class schedules and drop off school supplies....ice cream will likely be provided too 🍦 Tentative date for this Eagle Day will be Thursday, August 23rd, 2018.

Treasurer's Report – Tara Fuller

- 8th grade party fundraising goal has been met
- Art lit funding has almost been completely reconciled
- Staff appreciation meals have been paid for
- PledgeStar fee been paid
- Went through all RFFs and did some follow-up with staff who have yet to be reimbursed for their purchases or who have not yet purchased the items approved through the RFF process:
 - Original RFF from Fanning for \$180 for incentive pizza parties might not need to be covered by PTO. Classroom did fundraising for pizza party incentives, waiting on the final amount needed from PTO; will likely come in under the original ask of \$180.
 - Original RFF from Lebsock, Nealon and Mann for \$1000; increase by \$80. **MOTION APPROVED.** New total is \$1080
- Line item for the Beaverton Clothes Closet has been paid

8th Grade Party-Jennifer

- Estimated costs for party are \$3,000; thus far PTO has fundraised about \$3500.

Jog-a-thon 2018-2019 – Tara Fuller

- Leadership team has been creating promotional videos
- Tara has been in contact with the Bethany Athletic Club (BAC) to ask for 1000 bibs to be donated for the jog-a-thon. Her contact also wanted to see what else can result from a potential partnership between MP and BAC. Perhaps BAC staff could volunteer during the jog-a-thon, provide a fun group warm-up, or participate as a presenter?
- Volunteers need to start organizing for the solicitation and collection of jog-a-thon prizes. **A google spreadsheet will be used to track donations**; a good starting point is the donation tracker created for the 8th grade party.
 - **Tara will draft a donation letter.** She suggested to take the donation letter around (helps to have volunteer badge as well) to local businesses to ask for donations. These donations can either be used as prizes or can be used toward operational costs associated with the jog-a-thon (i.e. bibs and food).
- **Tara will set up another jog-a-thon planning meeting** (likely around 2 weeks before school begins) to discuss updates and ideas around: donations, promotion, how to involve students in choosing what will happen if fundraising goal is met, how to advertise prizes, how to get to students to enter raffle for prizes. Think about a possible tech solution for some of these issues.

Box Tops – Leslie

- Wendy has done such a great job with this fundraising endeavor! She is moving on from her role coordinating this effort and wants to pass it off to someone else. **Rachel P. will reach out to a few parents to gauge potential interest.**

Dell Rebate – Leslie

- 5% rebate granted on personal purchases made by parents, teachers, friends. This requires too much leg work and does not seem to be a fundraising endeavor that would yield any profit for the school. Decided to pass on this.

Mr. Slick's dad runs a restaurant – Leslie

- Slicks Big Time BBQ, located in Wilsonville, is owned and operated by Mr. Slick's father. They will be catering the MP staff good-bye party in a few weeks.
- Consider this BBQ spot for future catering; would be great to branch out and support other local businesses.

Other Business

- Cassie is back at Sweet Tomatoes
- For those who participate in eScripts, you must sign up every school year. **For those who are unaware of eScript and how it benefits our school, perhaps a reminder can be included in a future PTO communication.**
- Monday, August 20, 2018 is the first day back at school for staff. The PTO will organize a welcome-back breakfast for approximately 60 staff. The bfast will need to be provided to staff at school by 8am. Best to cater, since volunteers sometimes have a difficult time getting food to school at that early hour. Ideas for catering included IHOP and Elmers. **Tara will follow-up with Elmers to see about a catering opportunity.**
- **Next year's PTO board is as follows:**
 - President: Leslie S.
 - Co-Treasurer: Kim H.
 - Co-Treasurer: Rich W.
 - Secretary: Jenna K.
 - Vice President: Shree
 - Volunteer Coordinator: Rachel Pines / Jacqui Watson

Have a safe and fun summer! See you next school year!!