

# Meadow Park Middle School PTO 2019-2020: Meeting Summary

Location: **Teleconference via Zoom due to COVID-19 school closure.**

Date: 4/8/20

Time: 1p-1:40p

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## Call to Order

## Welcome and Introductions

## Review of March 2020 Meeting Minutes

- No changes were suggested. A motion was made to approve the minutes. The motion was approved.

## Principal's Report - Jared Freeman

- The governor just announced that there is a statewide closure of in-person classes for the remainder of the school year
- MP staff have worked and continue to work tirelessly roll out Phase 3 of the BSD Remote Learning plan (<https://www.beaverton.k12.or.us/departments/library-services/remote-learning>). Teachers are learning how to use the various platforms available and are busy with lesson planning, etc. Thank you!
- **Phase 3 Remote Learning**
  - Phase 3 will begin next week and will include graded assignments as well as various types of teaching/learning opportunities for students.
  - Look out for more info about implementation within the next few days.
  - This phase of learning will look a bit different in that BSD's Canvas Learning Management System (<https://www.beaverton.k12.or.us/departments/information-technology/canvas>) will be the central hub for all course information.
  - Teachers are being asked to hold 60 minutes of office hours per day.
  - Zoom (video communications) will be used by most teachers. Current ways to record and save 'lectures/lessons' given via Zoom are being explored and will consider the confidentiality and protection of student images/participation.
  - There are 2 types of learning that students will be engaged in for the remainder of the semester:
    - Asynchronous learning = online or distance education without real-time interaction.
    - Synchronous learning = online or distance education that happens in real time
  - All teachers are asked to do 60 minutes a day of office hours. These office hours will most likely be scheduled in the afternoon as not to conflict with other remote learning blocks of time that will occur in the morning.
- Guidance around 2<sup>nd</sup> semester grading will be released soon from the Oregon Department of Education. The guidance will likely follow a 'harmless' principle; current grades can improve but cannot 'be harmed' with work completed during the remainder of the Remote Learning semester.
- Some MP families are without internet access; not enough BSD hotspots are available. [Jenna follow-up with an email to the PTO about possible opportunities for Internet access for these families]

- Students have already had the chance to retrieve from school Chromebooks, musical instruments and other essential educational items.
- Staff is aware that there are items left behind by MP students in lockers. At this time there will be no opportunity to retrieve these items. Please refrain from contacting your teachers about personal items left at school. They will be unable to assist. However, if there is an item that is an 'essential' educational item please communicate these concerns to staff. MP staff will determine how best for students to retrieve all items from lockers at a later date.
- MP staff will also need to figure out how to collect Chromebooks at the end of the semester. More info to come...
- MP staff is trying to come up with some sort of student incentives for engagement in Remote Learning. Perhaps some sort of competition based on completed assignments and entry into a raffle for a gift card (funded by the PTO)?
- Forecasting for 6<sup>th</sup> and 7<sup>th</sup> graders will happen via Canvas. Information around this will be posted this Friday. Students should complete with their parents and submit.

### **President's Report - Kimberly Hawk**

- **Staff Break Room Remodel Update**
  - This is on hold for the moment. The school closed before Kim could donate her refrigerator. An overflow of padded chairs in very good condition have been offered by Mr. Schlabach (thanks!). A can of paint and painting supplies were donated by Home Depot. Hopefully the remodel can take place during the summer. \$705.69 remains in the Staff Appreciation Fund if monies are needed.
- **Viability of Fall Fundraiser (Jog-a-Thon)**
  - Let's wait and see on the planning around this. There is a possibility that the Jog-a-Thon could be moved to a date later in the school year (it usually takes place in the Fall); regardless, it will look very different. The Board wants to be sensitive to the financial struggles families will likely be experiencing.
  - Procurement of raffle items from local businesses will likely need to be completely scaled back or eliminated. We want to be mindful of the recovery efforts these entities will likely be engaged in for a while to come.
  - Folks involved in last year's Jog-a-Thon will meet virtually if necessary and make some decisions.
- **Remaining MPPTO meetings**
  - **Budget for 2020-2021**
    - Budgeting for the next school year usually takes place during the June PTO meeting. The budget for next year will likely closely resemble this year's budget, keeping in mind the possibility that MPPTO may not be able to fundraise in 2020-21.
  - **Nominations for 2020-2021 PTO board**
    - Current board members will send Kim H. an email to let her who can stay on as a board member and who plans to vacate their position. As Kim will not have a student at MP next year, the position of President will need to be filled. Rachel as Volunteer Coordinator will be able to reach out to the current volunteer population via email to advertise vacant positions.

## Treasurer's Report - Barb Grossnickle/Kimberly Hawk

The MPPTO currently has \$52,090.57 available in savings and checking:

Chase Checking Account - \$42,040.04

Chase Savings Account - \$8,555.06

FIB Savings - \$10,052.11

Band Fund - \$6,015.04

Choir Fund: \$1,827.15

There is \$10,764.62 from this year's operating budget that has not been spent.

### • Future Use of Funds

- **8th grade party :** The Mod Pizza fundraisers in March netted \$100.71. Kim will email the 8th grade party committee and ask them how they would like to proceed with the \$2,400 raised. A portion of that will go to Jamba Juice to pay for the fundraising cards that were sold. Some of the options include keeping the funds for use by next year's 8th grade party committee or moving the funding over to a different line item of next year's budget.
- **Winco GC availability:** Winco reports the \$400 in gift cards obtained for the Band Play-a-Thon must be spent on a fundraiser in this calendar year, so it can be used if Jog-a-Thon is held in the Fall. Costco also donated \$50 in gift cards for a fundraiser.
- **Planner expenses:** This budget line item of \$1000 was not spent and is no longer needed.
- **Field trip:** \$3300 was unspent from this fund.
- **Cafeteria fund -** \$1585.02 remains unspent in this fund.
- **Community support appreciation:** \$300 remains in this fund.
- **Clothes Closet:** \$200 was not spent this year.
- **RFF Fund:** \$881.74 of funds allocated for teacher requests will not need to be deducted. We are seeking a refund of \$1,04.25 for tickets for a field trip to Oregon Children's Theater on March 12th that was cancelled. Teachers have been asked to submit any outstanding reimbursements via email.

### • Ideas for Assisting MP Families in Need

- Approximately 135 students have lunch debt in the amount of \$3759.42. Could the PTO help out these families with PTO funds with paying off this debt? Kim will follow-up with food services to see if there is way to determine families most in need of this type of debt relief.
- Paying for Internet access for families without this access might not be feasible for the PTO to handle [other resources exist].
- Jared will get back to the PTO about any need identified in the future.

## **Open Forum**

## **Adjournment**

Meeting attendees:

1. Jared Freeman: MP Principal
2. Kimberly Hawk: President
3. Erum Faisal: Vice President
4. Jenna Kivanc: Secretary
5. Barb Grossnickle: Co-Treasurer
6. Rachel P.
7. Jothi D.
8. Tara F.

***Next PTO Meeting:  
Wednesday, May 13th  
1pm-2pm via Zoom***