

Meadow Park Middle School PTO 2019-2020: Meeting Summary

Location: **Teleconference via Zoom due to COVID-19 school closure.**

Date: 5/13/20

Time: 1p-1:50p

Call to Order

Welcome and Introductions

Review of April 2020 Meeting Minutes

- No changes were suggested. A motion was made to approve the minutes. **The motion was approved.**

Principal's Report – Jared Freeman

- Info will go out soon about how students can retrieve locker and classroom items left behind. A Sign-Up Genius will be created and families can sign up for a particular pickup time slot.
- Staff is working with 8th grade parents to develop a socially distanced 8th grade celebration (more about this below in the President's Report).
- Beginning this Friday and lasting through the end of the school year (5/15/20-7/24/20), teachers will be 'furloughed' each Friday. Teachers will not be available virtually, by phone or via email on Fridays for student or parent consultation, to deliver instruction or to provide feedback on student work. This will protect as many instructional days and staff positions as possible in the 2020-2021 school year.
- For more information about why Beaverton School District is moving to a four-day work week, please visit the BSD website: <https://www.beaverton.k12.or.us/staff/furloughwork-share-information>.
- Every \$1 billion in state deficit/shortfall translates into about a \$25 million shortfall for the BSD budget.
- At this time, staff is unsure about what school will look like in Fall 2020.
- Currently 50 -70% of MP students are accessing online learning opportunities per week.
- Counselor activities will still continue on Fridays as they are prerecorded.

President's Report – Kimberly Hawk

- **8th grade send off update**
 - Fun things are in the works for the 8th grade send off: drive-by parade in MP parking lot, banner in front of school for pictures, tie ribbons on the fence that will create an eagle, cinch bags with goodies inside. Stagger pick-ups for 8th grade families.
 - The end of the year 8th grade award/recognition ceremony will be in the form of a slide show presentation that the staff will put together and share virtually.
 - The deposit for the 8th grade party inflatables for \$1042.30 will be returned.
- **2020-21 PTO Board**
 - Returning Executive Board members: Jenna (Secretary), Rich (Co-Treasurer), Barb (Co-Treasurer)
 - Rachel is willing to serve as Volunteer Coordinator again (appointed position)

- Vacant positions to be voted in: President and Vice President
- Kim and Erum are reaching out to elementary school PTO Boards to see if there are parents interested in serving on the MPPTO board for next year. We need assistance to recruit individuals to fill the vacancies - perhaps you know a current MP parent who would be willing to serve? If so, please reach out to the PTO.
- Next month (during our last PTO meeting) we will be voting in members of the PTO board to serve during the next school year. If there are no nominations made for President and Vice President then the PTO will have to proceed into the next year without that leadership. Checks can be signed by the Secretary and Co-Treasurers, but the PTO's ability to function as usual will be severely compromised without a President or Vice President to conduct monthly meetings.

Treasurer's Report

- The net amount of the Box Top income needs to be amended from \$139.50 to \$146.50.
- There were some questions around the RFF detail on the second page of the budget and the item on the first page of the budget "Less: RFFs approved but not paid". Erum will email Rich to seek clarification.
- Of the RFF items "approved but not reimbursed," items will be reimbursed when submitted. The Oregon Children's Theater field trip for \$1046.25 will be refunded as it had to be cancelled. RFFs that will not need to be reimbursed include Fanning's earthquake tower supplies for \$77.25 and McCartney's class incentives for \$180.
- During the 10-09-2019 MPPTO meeting an RFF submitted by the Science team for a dissection project was approved in the amount of \$615. A portion of the dissection supplies were already purchased (no reimbursement was submitted to the PTO) and unfortunately, this project had to be cancelled. However, the science team would like to carry this request over into the next school year. The PTO board agreed to carry over this request and will fulfill the repayment of dissection of supplies in the amount of the original RFF at some point during the next school year (2020-2021).
- Let's hold back on asking families to donate to the PTO.
- If someone comes forward and wants to donate to the PTO, they can do so via the MP PTO website. <http://www.meadowparkpto.com/donations.html>
- Instead of focusing on a Fall Jog-a-Thon, maybe the focus could be on providing direct support to families in our community who are in the most need. What are their needs and how can our community rally to provide what is needed?
- The PTO has enough money to operate next year without garnering any additional revenue.

Request for Funds (RFF) Summary

- Due to the time sensitive nature of the RFFs proposed by the MP admin team, the PTO reviewed and voted on the following RFFs via email communication on the following dates:
 - **4/29/2020:** Staff Appreciation Week. Stamps (\$25), Computer Screen Cleaning Clothes (\$54), Gift Cards for Teacher raffle (\$145), Photo print of collage (\$25), Staff signs (\$145). Total = Up to \$500. **APPROVED.**
 - **4/29/2020:** Student Raffle Remote Learning Incentives. Purchase \$10 gift cards to be used and incentives for remote learning student participation. Total = Up to \$2880. **APPROVED.**
 - **5/1/2020:** 8th Grade Awards. Pins (282.50), Medals (194.88). Total = Up to \$500. **APPROVED.**

Open Forum

- During our last PTO meeting of the school year (June meeting) we need to finalize the school year 2020-2021 budget. Let's make sure that we definitely remove the \$1000 "Planner Expense" line item from the next budget since these planners are no longer an item that needs to be purchased. The PTO might want to think about leaving line item expenses the same, but with the knowledge that many of the line items might not be spent due to unforeseen future impacts of the current pandemic.

Adjournment

Meeting attendees:

1. Jared Freeman: MP Principal
2. Kimberly Hawk: President
3. Erum Faisal: Vice President
4. Jenna Kivanc: Secretary
5. Barb Grossnickle: Co-Treasurer
6. Jothi Diwakar
7. Jennifer Brinkerhoff
8. Camille Rodriguez

***Next PTO Meeting (Last of the 2019-2020 school year):
Wednesday, June 10th
1pm-2pm via Zoom***