

## Meadow Park Middle School PTO: Meeting Summary

Location: Meadow Park Middle School Library

Date: 2/13/19

Time: 6:30p-8:00p

Approximate number in attendance: 6

Meadow Park Middle School Principal: Jared

Meadow Park Middle School PTO Co-Presidents: Leslie S. and Shree S.

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### Request for Funds

- Reviewed proposals; 14 in total
- The total ask over the 14 submitted RFFs was: \$7013.46
- During review of proposals;
  - Jared proposed to pay for the RFF submitted by the PE team (in the amount of \$589.97 for various PE-related equipment) using the funds raised via the Nike silent auction proceeds (approx. total amount raised \$2900 to be spend on sports/art-related purchases for MP).
  - The PTO discussed the largest RFF; \$2,000 for dinner and drinks for the MP Multilingual Family Night. Discussion revolved around approximate number of attendees expected and cost of food/drink provisions. PTO decided to fund \$750.
- Kim made a motion to accept all RFFs (amount: \$5173.49...accounts for the aforementioned adjustments). Jenna seconded the motion, there were no objections. **MOTION ACCEPTED.**
- Due to BSD budget cuts, the PTO will hold one last round of RFFs reviews during the April PTO meeting (6:30p on 4/10/19).

### Principal's Report

- PT conferences next week
- The additional information sent in newsletter about how to interpret grades was helpful; reduced the number of questions usually asked by parents.
- In the coming months we will know more about the potential installation of the Cafeteria sound system. Who will fund (district? PTO?)? When will system be installed?

### Treasurer's Report

- Ask Rachel for box tops
- BSD Clothes closet; the PTO will send \$250 per the budget line item for the closet.
- Both the "PBIS Program" and "Planner Expense" budget line items are underspent and can carry over to next school year.

### 8<sup>th</sup> Grade end of year Party

- PTO has paid for deposits for party activities. The party committee is in charge of fundraising for this event and paying for activities.
- Hoops for hearts, dinner nights out, and a letter to all 8<sup>th</sup> grade parents soliciting funds are the potential plans for how to generate funding for the party.

### Clothing donations

- Shree obtained \$250 worth of clothes for MP students. These will allow students who are in need of basic clothing items (underwear, leggings, bras, etc.) to access these items at MP.

## **Conference food**

- Leslie is going to work on getting food from Olive Garden.
- A sign-up sheet has also been circulated for parents to provide a wide range of side dishes, treats and desserts.

## **Staff appreciation**

- PTO contribution to staff appreciation week:
  - Wed (5/8): PTO provided lunch
  - Thurs (5/9): PTO provided lunch
  - Fri (5/10): PTO desserts

## **Next RFF**

- April 10<sup>th</sup> at 6:30pm

## **Band Play a thon**

- PledgeStar needs to be set up

## **Other**

- Leslie will step down next year as PTO president.
- The PTO needs to start thinking about positions for next year's PTO.
- Food pantry is now well stocked.

***Next PTO Meeting:  
Wednesday, March 13<sup>th</sup>, 2019  
7p-8p in the Meadow Park MS Library***